



SASSI EYA PROFILE

Quality Manager with 5
years of experience

Exceptional, efficient and
energetic with many
achievements in the
management field.

Responsible, skill-driven
proven organizational and
prioritization.

Areas of expertise :
quality management,
internal audit, coaching and
neuro-linguistic
programming.



DETAILS

(+216)27452243

Lot 51 Lots Bouattour Avenue de
l'environnement cité des palmerais
Eyasassi19@gmail.com

EMPLOYMENT HISTORY

2017-2022 Eureka!!

Quality Manager

- Responsible of products and services compliance, respecting internal and external requirements comparing them with Compagny's process and procedures.
- Responsible of internal audits on regular basis in order to check the quality level - even implementing any corrective actions - and sharing the result with the relevent departments.
- Ensuring audit compliance and promoting tools and best practices with the Aim of continuous improvement.
- Sensibilizing, informing and training employees for applying the proper procedures.
- Developing and managing an internal protocol in order to guarantee a high level of quality.for workers and consumers.
- To guarantee the redaction of the Company quality guide-lines and to ensure its full disclosure to all the employees and managers.
- On weekly basis, to plan and chair meetings with the different departments in order to ensure the quality continuous improvement.
- Leading a team of 35 people, of which 25 working online with particular attention to the develepment of their skills.

2015-2016

CODIPA

Billing Manager

- Responsible of the administrative management of customer orders (order entry, prices, deadlines, distribution, data updating, etc.).
- Monitoring the administrative tasks related to the export activities (mandatory documentation, packaging-list, product codes, etc.).
- Ensuring coordination with carriers
- To guarantee the respect of customer requirements (specifications, deadlines, quantity,ect.)



EYA SASSI

EDUCATION

•Bachelor:

Faculty of Sciences of Tunis
(FST)-Tunis
2007-2011
Medical Biotechnology

Areas of interest

- Painting
- Sport
- Member of the Mountain Sports Association
- Yoga
- Classical music
- Passionate about spiritual travel.
- Reading
- Personal development.
- Neuroscience

2010-2012 Vocaline Supervisor

- Setting goals for performance and deadlines in order to comply with company's plans and vision.
- Coaching and training of new employees, ensuring the development of their knowledge and performance, also providing them constructive Feedback through performance reports.
- Organizing workflow and ensuring that employees understand their duties or delegated tasks
- Managing any complaints and providing solutions.
- Maintaining timekeeping and personnel records.
- Managing the employee's plans of benefits and compensation.
- Problem solving of either technical or functional issues, raised out from customers or advisers.
- Enforcing confidentiality rules and internal regulations

SKILLS

- Sense of hearing
- Very precise
- Analytic
- Methodical
- Versatile
- Capable of synthesizing a lot of informations
- Management of time
- Capable of solving problems of different natures.
- Ability to learn a variety of job descriptions
- Excellent communication and interpersonal skills
- Outstanding organizational and leadership skills
- Good knowledge of MS Office Mastery of sales processes.
- Speaks Arabic, French and English

CERTIFICATIONS

•2022

NLP Academy

Neurolinguistic Programming Coach certification

•2021

NLP Academy

Neurolinguistic Programming Practitioner certification

NLP Academy

Neurolinguistic Programming technician certification